

**SYDENHAM COLLEGE OF COMMERCE AND ECONOMICS,
CHURCHGATE, MUMBAI, 400 020**

PROFORMA FOR FILLING COMPLAINTS OF SEXUAL HARASSMENT

Complainant:

Student/Academic staff/ Non-teaching staff/Outsider

Name	
Age	
Sex	
Address	
Class (in case of student) Department (in case of faculty)	
Phone number	
Email	

Person/s against whom the complaint is being lodged:
Student/ Academic staff/ Non-teaching staff/Outsider

Name/s	
Age	
Sex	
Address	
Phone number	
Email	

Mention the nature of the complaint, starting from the most recent. Mention approximate date/s, time/s and location/s of incident/s.

The Complaint: (use additional page/s)

Complaint filed by:

Name: Signature:

Place:

Date: